



BMP-5.2-VNA

Quality and Environmental Policy

Revision: L

ECCS#VGR-EC-221220-05

Rev. Date: 1/4/2023

**Approval:**

Quality Systems Manager, NA

Environmental Health and Safety Manager (EHS), NA

**1. Purpose**

This purpose of this procedure is to define the process used in the development and presentation of the Vernay Quality and Environmental Policy Statements.

**2. Scope**

The scope of this procedure applies to the formulation of a quality policy and an environmental policy that encompasses legislative requirements and information about significant quality and environmental impacts. This procedure is applicable for all employees, consultants, contractors and visitors to all North American Operations facilities of Vernay Laboratories Inc. in Atlanta, GA (VAT) and Yellow Springs, OH (VYS); and Vernay Manufacturing in Griffin, GA (VGR) and Milledgeville, GA (VMI).

**3. Definitions/References****Corporate Council**

Comprised of corporate executives and managers from the North American, European, and Pacific Rim Strategic Business Units (SBU) who provide the goals and major objectives for the corporation and coordinates the worldwide programs to achieve them

**References:**

Vernay Quality Policy Statement  
ISO 9001:2015  
ISO 13485:2016  
IATF 16949:2016  
ISO 14001:2015  
Vernay Environmental Policy Statement

**4. Responsibility/Authority**

Procedure Owner  
Quality Systems Manager

Other functions with responsibilities in this procedure:

President and CEO  
Corporate Council  
North American Plant Managers  
EHS

**5. Flowchart**

None

## 6. Written Instructions

**6.1** The Corporate Council defines the organization's quality and environmental policy.

### 6.1.1 Vernay Quality Policy

- Vernay is committed to the highest level of quality and service to our customers. We focus on innovation and continuous improvement in all areas of our business and accomplish these goals through our quality management system.
- Maintain our existing quality certifications (IATF 16949:2016, ISO 9001:2015, ISO 13485:2016, and ISO 14001: 2015).
- Comply with applicable regulatory requirements within the areas for which we supply products.

**6.1.1.1** Vernay is committed to the philosophy of continuous improvement. Product quality is achieved through the stabilization and improvement of processes and activities that impact quality.

**6.1.1.2** Quality is the responsibility of all employees, and Vernay will ensure that every employee understands the Quality Policy and the relevant quality requirements documented in the Quality Manual, Business Management Procedures, and Work Instructions. Every employee is empowered to take actions that can help us achieve higher levels of customer satisfaction.

### 6.1.1 Vernay Environmental Policy

Vernay is committed to conduct daily operations in a manner that is environmentally responsible. We shall do this by:

- Developing manufacturing processes that prevent pollution and cause minimal environmental impact.
- Continually reviewing and improving existing processes.
- Educating and training employees to conduct their activities in a safe and environmentally responsible manner.
- Complying with or exceeding the requirements of all applicable environmental legislation and regulations as well as other requirements to which we subscribe.
- Maintain existing environmental certifications (ISO 14001:2015).

- 6.1.2.1** Vernay's environmental policy is appropriate to the nature, scale and environmental impacts of its activities, products and/or services.
- 6.1.2.2** A commitment to improvement and prevention of pollution by continually reviewing existing and new manufacturing processes.
- 6.1.2.3** A commitment to comply with relevant environmental legislation and regulations, and to other requirements to which the Vernay subscribes which relate to our environmental aspects.
  - 6.1.2.3.1** NA Plant Manager(s) are responsible for ensuring that we meet the requirements.
- 6.1.2.4** Vernay's policy provides a structure for the establishment and review of environmental objectives and targets
- 6.1.3** Vernay's Quality Policy and Environmental Policy are documented, implemented and maintained, and are communicated to all persons working on behalf of Vernay.
- 6.1.4** The policies are made available to the public.
  - 6.1.4.1** The President & CEO or designee(s) has the responsibility for communicating the Quality Policy and Environmental Policy and other pertinent information to the public.

NOTE: The Quality Policy and Environmental Policy are available on the Vernay Intranet and Website

## 7. Revision Record

- Rev -- Original, 06/19/01, Judi Garcia (Rev Class III)
- Rev A Changed 11/29/01, Doug Fisher (Rev Class II-KEMA Audit 03)  
Changed title of VP Chief Financial Officer to Chief Financial Officer  
3. Added definition of North American Management Team
- Rev B Changed 9/12/02, Doug Fisher (Rev Class II)  
2. Changed “Yellow Springs, OH operations” to all North American Operation facilities”  
3. Added North American Plant Managers and SE Facility Manager to Responsibility and Authority; changed Responsibility to Environmental Affairs and Safety Manager; added President & CEO to other functions
- 6.1.1 Replaced with 6.1.1.1; Removed “it includes” and “for the”  
6.1.2 Removed “that is listed” and “but is not limited to”  
6.1.2.1 Removed “It includes” and “for the”  
6.1.2.2 Removed “as applicable is also included”  
6.1.2.2.1 Added “NA Plant Managers” to statement; removed “the Environmental Affairs and Safety Manager or his designee” and “of laws and regulations as they pertain to Vernay  
6.1.2.3 Removed the word “also” from statement  
6.1.3 Changed wording from “The policy” to “Vernay’s Environmental Policy”  
6.1.4.1 Changed referenced note to “The Environmental Policy is available on the Vernay Website”
- Rev C Changed 1/20/03, Doug Fisher (Rev Class I)  
Sign off sheet changed to reflect Rev C of EMP-4.5-VL
- Rev D Changed 06/08/04, Doug Fisher (Rev Class I)  
2. Revised scope to include all facility locations  
3. Replaced North American Management Team with Corporate Council, also throughout document  
4. Deleted from other functions: President & CEO, Sr VP NA Sales and Marketing, VP Advanced Technology, VP NA Operations, CFO, Director HR, SE Facility Manager, Vernay Employees

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- Rev E  
4. Changed 08/30/04, Doug Fisher (Rev Class I, VM Audit 024)  
Added Corporate Council and President & CEO to Other Functions
- Rev F  
Changed 10/7/05, Doug Fisher (Rev Class I)  
Revised to conform to ISO 14001:2004  
Removed references to Marion, SC facility
- Rev G  
2 Changed 4/10/06, Doug Fisher (Rev Class I)  
Updated to include Marion, SC facility
- Rev H  
Changed 4/10/12, Ken Carr (Rev Class I)  
  
Deleted Marion, SC; added Atlanta, GA; updated facility nomenclature; updated Vernay logo; updated reference to Vernay Intranet
- Rev I  
Changed 3/28/16, Ken Carr (Rev Class I)  
Moved Environmental Policy Statement to Definitions/References section
- Rev J  
Updated 9/20/17, Ken Carr (rev Class II)  
New document Rev, title and contents to meet ISO 14001:2015 standard and Business Management System requirements; changed Revision levels to numbers; replaced EMP-2.1-VL Environmental Policy; added Quality Policy to the Purpose; updated plant names, added ISO 9001, 13485, IATF and the Quality Policy as References  
6.1.1 – changed to current operations  
6.1.1.1 – changed to current operations  
6.1.1.2 – changed to current operations  
6.1.3 – changed to current operations  
6.1.4 – changed to current operations plus added note under section
- Rev K  
Updated, 7/1/2021, Nanjene Ogletree, (Rev Class I)  
Updated the titles throughout the entire process.  
Updates to correct the for the ISO/IAFT Revisions.



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Rev L Updated, 12/20/2022, Nanjene Ogletree, (Rev Class I) Updated the quality policy to match the Quality Manual per a customer corrective action.

**8. Attachments**

None